

What's New for December 2019 Student Registration?

August 22, 2019

Housekeeping

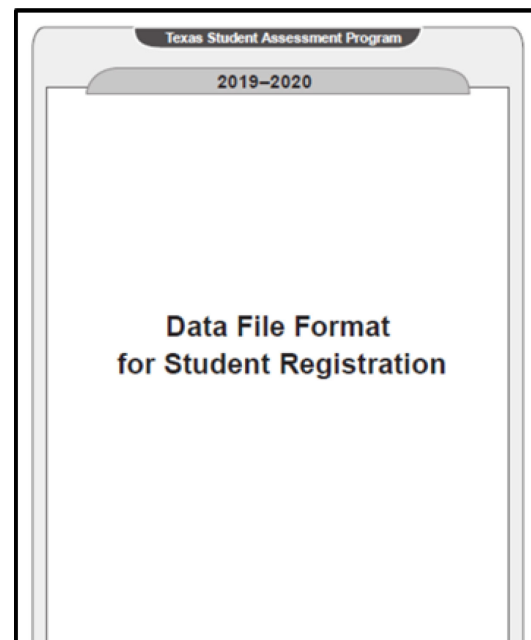
- If you have problems hearing the presentation, dial in on a telephone. Dial-in information:
 - in the *Event Info* tab at the top-left of the screen
 - in your registration email
- Dialing in for audio is recommended for best sound quality.
- All attendees' lines have been muted due to the high number of participants.
- For questions or comments, use the “Q&A” function.

Objectives

- Today's session will cover the following topics:
 - Registration Upload File Template
 - Initial Material Ordering
 - Late Precode Orders
 - General Reminders
 - Retester Registrations
 - Braille Test Takers
 - OOD/OOS
 - ADPL
 - TX Unique Staff ID
 - Updated Secure Browsers

Registration Upload File Template

- All summative programs:
- TX-UNIQUE-STUDENT-ID (TSDS Student UID) field – No longer required
- Test Assessment Type
- Updated Field Name
- Test Version Codes- Oral Admin (Y) and Large Print (X) used for paper registrations



Changes to STAAR End-of-Course (EOC)

- Changed the column name for STAAR EOC Test Version Code field (AW) to Test Version Code - EOC.
- For online testing, the Test Version Code - EOC field (column AW) has been updated to include Large Print (LP) and Oral Admin (OA) accommodations. For paper testing, X = Large Print accommodation for a student testing on paper and Y = Oral Admin accommodation for a student testing on paper.
- Updated Test Assessment Type (column BA). Districts must leave this field BLANK for Summative and enter an "I" for Interim Assessments.

Registration Upload File Template

- TX-UNIQUE-STUDENT-ID
 - No longer required for registration via upload
 - Retesters TSDS Student UID ID auto-populated from PEIMS submission
- Test Assessment Type Field
 - Accepted values: “I” and “blank”
 - Must leave blank for summative administrations
 - Enter I for interim registrations

Registration Upload File Template

Updated Field Name:

- The STAAR EOC Test Version Code field (AW) renamed to Test Version Code - EOC.
- This is used to indicate PNP accommodations for online testing and designated supports for paper testing.
- See page 28 of the Data File Format for Student Registration (PDF) below.

PNP accommodation codes for testing online:

B = Refreshable Braille Device and Screen Reader (delivered online for English I, English II, and U.S. History only)

E = Spelling Assistance (delivered for English I, English II, and English III only)

R = Content and Language Supports (not available for Algebra II or English III)

T = Text-to-Speech (includes click word)

V = ASL Signed Videos (not available for Algebra II or English III)

Designated Supports and Accommodations:

D = Designated Supports for a student testing online

X = Large Print accommodation for a student testing on paper.

Y = Oral Admin accommodation for a student testing on paper.

Registration Upload File Template

Test Version Code:

- A value of X (Large Print) or Y (Oral Admin) entered in the Test version code field by the precode registration deadline will be used determine initial order quantities.

NOTE: An error will be returned if X or Y applied to an online test registration.

Adding Oral Admin/Large print via UI:

The screenshot shows the 'Add Tests' interface. On the left, there's a 'Subject' dropdown set to 'English II' and a 'Testing Grade' dropdown set to 'EOC'. The main form area is titled 'Test Info' and contains several fields: 'Version' (STAAR), 'Mode' (Paper), 'Registration Type' (Regular), 'Testing Campus' (Austin - ETS UAT District 1 HS 4[599999441]), 'Paper Group' (NO GROUP NAME GIVEN), 'TX Unique Staff ID' (empty), 'Language' (English), and 'Braille Indicator' (No Braille). At the bottom, the 'Materials' field is highlighted with a red rectangle; it contains two radio buttons: 'Large Print (X)' and 'Oral Administration (Y)'. An 'Add Another Test' button is located at the bottom right of the form.

Initial Material Orders

Beginning with the December 2019 EOC administration, the participation counts window is discontinued.

- Initial material orders will be based on paper registrations entered into the Assessment Management System at the close of the precode registration window.

NEW: Test Mode/Material Counts Report (*Reports>Orders*)

- Identifies test material counts based on registrations
- Updates nightly
- Counts do not include 10% district overage

Test Administration	Organization Name	Organization Code	Subject	STAAR Large Print	STAAR Online	STAAR Oral Admin	STAAR Paper
2019 DEC STAAR EOC	ETS UAT District 1 HS 5	999999551	Algebra I		8		2
2019 DEC STAAR EOC	ETS UAT District 1 HS 5	999999551	Biology		10		2
2019 DEC STAAR EOC	ETS UAT District 1 HS 5	999999551	English I		15		4
2019 DEC STAAR EOC	ETS UAT District 1 HS 5	999999551	English II		53		1
2019 DEC STAAR EOC	ETS UAT District 1 HS 5	999999551	U.S. History		15		2
2019 DEC STAAR EOC	UAT 2 HIGH SCHOOL 1	999999966	Algebra I				2
2019 DEC STAAR EOC	UAT 2 HIGH SCHOOL 1	999999966	Biology				4
2019 DEC STAAR EOC	UAT 2 HIGH SCHOOL 1	999999966	English I				
2019 DEC STAAR EOC	UAT 2 HIGH SCHOOL 1	999999966	English II				4
2019 DEC STAAR EOC	UAT 2 HIGH SCHOOL 1	999999966	U.S. History				4
2019 DEC STAAR EOC	UAT 2 HIGH SCHOOL 2	999999956	Algebra I				3

Initial Material Orders- December 2019

- Oral administration and large print orders may be placed as additional materials orders in the Assessment Management System (*Orders > Additional Materials*)
- For these materials only, the Additional Materials order window will be opened during the precode registration window.
 - Orders placed as additional material orders packaged at the district level
 - Tracked separately from initial orders
 - Shipped with initial materials

Initial Material Orders - Spring 2020

NEW: Initial Orders

- Identifies test material counts based on registrations
- Allows for input of additional material counts to be provided above initial materials based on registrations (no limit on increase)
- Provides total sum of test booklets by type
- Counts do not include 10% district overage

Subject	Material Type	Count Type	STAAR Online	STAAR Paper	STAAR Large Print	STAAR Oral Admin
Algebra I	Registered		145	986	2	0
	Additional		-	-	<input type="text" value="9"/>	<input type="text" value="10"/>
	Total		145	986	2	10
Biology	Registered		112	623	0	5
	Additional		-	-	<input type="text" value="12"/>	<input type="text" value="8"/>
	Total		112	623	12	5
English I	Registered		234	134	2	1
	Additional		-	-	<input type="text" value="3"/>	<input type="text" value="4"/>
	Total		234	134	5	5
English II	Registered		56	462	2	0
	Additional		-	-	<input type="text" value="1"/>	<input type="text" value="5"/>
	Total		56	462	3	5
US History	Registered		23	45	0	0
	Additional		-	-	<input type="text" value="0"/>	<input type="text" value="0"/>
	Total		23	45	0	0

Late Precode Orders

Districts that miss the precode registration window will have an opportunity to request late precodes in the Assessment Management System for a fee.

- *Orders > Late Precode*
- Includes any new paper registrations or online registrations that have been converted to paper
- Shipped & tracked separately from initial precode materials

The screenshot displays the ETS Assessment Management System (AMS) interface. The top navigation bar includes links for Students, Online Testing, Orders, Reports, and Structure. The left sidebar contains a menu with options: Orders, View & Track, Additional Materials, Additional Reports, Late Precode (highlighted), Rescore Requests, ADPL, and ADPL Scans. The main content area is titled 'Late Precode Orders' and includes a breadcrumb trail 'Home / Orders / Late Precode'. Below the title, there is a instruction: 'Set via Directional Text: Look for Orders - Late Precodes - Main Description.' The form contains two dropdown menus: 'District' with the selected value 'ETS UAT District #1 New [999999000]' and 'Test Administration' with the selected value '- Select Test Administration -'. Below these fields, there is a text input field containing 'Training and UAT Region [999999991]'. At the bottom of the page, the TEA logo and 'TAMS About' link are visible, along with the version number '11.7.0'.

Late Precode Orders

- Districts ordering late precodes will be assessed a fee based on precode quantities as noted below:
 - Tier 1 (1 – 1,000 precodes): \$150
 - Tier 2 (1,001 – 2,500 precodes): \$200
 - Tier 3 (2,501 + precodes): \$250

General Reminders – Upcoming Activities

December 2019 – Retesters

- “Retester verification roster available” in the Assessment Management System beginning August 12, 2019
- Test registrations are rolled over
 - Same test mode last attempted
 - Braille and oral administration rolled over as regular paper
 - Home CDC last tested
 - Enrolled grade last tested
- Register new testers

General Reminders – Upcoming Activities

December 2019 – Retesters

- For a full listing of retesters, download the following on the date noted on the Calendar of Events for Retester File Posted.
 - Students Campus Report
 - District Students Home Campus Report
 - Download Search Results from *Students > View/Edit* (by campus only)
- Updates can be applied directly to the reports above and uploaded back into the system to make changes.

General Reminders – Upcoming Activities

December 2019 – Retesters

Things to consider:

- Are all my retesters registered?
- Will testing modes be the same?
- Do any of my students testing online need new or different PNP settings?
- Do I have any new registrations (block schedule, New to Texas, etc.)?
- Do I have any student transfers?
- Do I need to update grade levels?
- Do I need to update campus assignments within my district?

General Reminders – Upcoming Activities

Braille

- Braille test versions not rolled over for retester
 - Test taker is rolled over as paper
 - Braille version is not
- Initial Braille orders placed during the precode file submission window
- **MUST** indicate Braille test version for all students requiring Braille test in order to receive precodes and Braille materials
- **MUST** contact the Texas Assessment Support Center for additional Braille tests after the precode window
- **MUST** contact the Texas Assessment Support Center for braille test takers who also need STAAR Paper with Embedded Supports



General Reminders – Upcoming Activities

Out-of-District (OOD) / Out-of-School (OOS) Test Site Registration

- December 2019:
August 5 – September 6th
- Registered sites do not carry over from prior administrations
- Separate form for each site (campus)
- Corrections or updates made by submitting another form (last entry provided for a campus accepted)
- Accessible at
<https://www.texasassessment.gov>

The screenshot shows the STAAR Out-of-District/Out-of-School Test Site Registration form. The form is titled "Out-of-District/Out-of-School Test Site Registration" and includes the STAAR logo. It is for the December 2019 STAAR End-of-Course administration. The form requires registration for each campus that will be an available out-of-district/out-of-school test site during the December 2019 STAAR end-of-course administration. The information provided will be published in the Test Site Directory. A note states: "NOTE: Test sites must be registered for each administration; registrations are NOT carried forward from one administration to the next." The form includes fields for Testing Site (District and Campus/Test Site), Campus/Test Site Address (Test Site/Building Name, Street, City, State, Zip), Contact Phone Number, and Tests / Dates / Start Times. The form also includes a checkbox to confirm that the address provided above is the correct physical address. The form is for the December 2019 STAAR End-of-Course administration. The form includes fields for Testing Site (District and Campus/Test Site), Campus/Test Site Address (Test Site/Building Name, Street, City, State, Zip), Contact Phone Number, and Tests / Dates / Start Times. The form also includes a checkbox to confirm that the address provided above is the correct physical address. The form is for the December 2019 STAAR End-of-Course administration. The form includes fields for Testing Site (District and Campus/Test Site), Campus/Test Site Address (Test Site/Building Name, Street, City, State, Zip), Contact Phone Number, and Tests / Dates / Start Times. The form also includes a checkbox to confirm that the address provided above is the correct physical address.

General Reminders: Online ADPL

- Districts submit ADPLs online by December 17
 - via Assessment Management System (*Orders > ADPL*)
- Registration for New District Testing Coordinators Webinar – September 10, 2019
 - Registration link emailed to District Testing Coordinators (bi-weekly communications)
 - Registration links posted to <https://www.TexasAssessment.gov/administrators/training>

The screenshot shows the ETS ADPL Entry Window. At the top, there are tabs for District, Campus, and Test Administration. The District tab is selected, showing 'ETS UAT District #1 New [999999000]'. The Campus tab shows 'ETS UAT District 1 HS 5 [999999551]'. The Test Administration tab shows '2019 DEC STAAR EOC'. A 'Download Counts CSV' button is in the top right. Below the tabs is an alert bar: 'Alert: The ADPL Entry Window is open from Dec 10, 2019 12:00 AM CST to Dec 17, 2019 11:59 PM CST.' Below the alert is a section titled 'Edit Counts for ETS UAT District 1 HS 5 [999999551]'. This section contains a table with columns: Testing Campus, Home Campus, ADPL Status, EOC (A1), EOC (B1), EOC (E1), EOC (E2), EOC (US), Last Updated By, Verification Status, and Actions. The table has one row for 'ETS UAT District 1 HS 5 [999999551]'. The ADPL Status column shows a red exclamation mark icon. The Verification Status column shows 'Not Verified'. Below the table is a pagination bar with '1' items per page and '1 - 1 of 1 items'. A 'Cancel' button is at the bottom left. The footer includes the TEA logo, 'TAMS About', legal information, and the ETS logo.

Testing Campus	Home Campus	ADPL Status	EOC (A1)	EOC (B1)	EOC (E1)	EOC (E2)	EOC (US)	Last Updated By	Verification Status	Actions
ETS UAT District 1 HS 5 [999999551]	ETS UAT District 1 HS 5 [999999551]	!						-	Not Verified	

General Reminders – Upcoming Activities

- TX-UNIQUE-STAFF-ID (optional)
 - Links teacher to student by subject
 - Allows teacher level reporting in the Teacher Portal
 - Cannot be updated after scores are reported

Data Interaction™
for Texas Student Assessment

Roster View: STAAR 3-8, 1234567890, Grade 5, April 2019, 2019

Help DemoTeacher

Options Save Download Roster

Last Name	First Name	Reading		
		Raw Score	Scale Score	Performance Level
		Score		
AAAAAAAAAAAA	AAAAAAAA	38	2004	Masters
AAAAAAAAAAAA	AAAAAAAA	7	1244	Did Not Meet
AAAAAAAAAAAA	BBBBBBBBBB	8	1264	Did Not Meet
AAAAAAAAAAAA	CCCCCCCC	9	1283	Did Not Meet
AAAAAAAAAAAA	DDDDDDDD	10	S-1308	Did Not Meet
AAAAAAAAAAAA	EEEEEEEE	11	S-1327	Did Not Meet
AAAAAAAAAAAA	FFFFFFFF	12	S-1346	Did Not Meet
AAAAAAAAAAAA	GGGGGGGG	16	1388	Did Not Meet
AAAAAAAAAAAA	HHHHHHHH	14	1361	Did Not Meet
AAAAAAAAAAAA	IIIIIIII	8	1264	Did Not Meet
AAAAAAAAAAAA	JJJJJJJJ	8	1264	Did Not Meet

Page 1 of 19
Displaying 1-20 of 40

Jump to: 1 Go

General Reminders – Upcoming Activities

Secure Browsers

- Reference the Secure Browser page (*Online Testing > Secure Browser*) in the Assessment Management System for the most up-to-date versions of the STAAR Online Testing Platform.
- **NEW Webinar:** Technology Staff Network Configuration, Secure Browser Installation, and Device Set Up – October 22, 2019
 - Registration link posted to <https://www.TexasAssessment.gov/administrators/training>

Operating System

Windows

Mac

Linux

Chromebook

iOS

Updated Browser Version (Current)

v3.14.0 (requires uninstall of prior versions) - available August 5, 2019

v3.14.0 (requires uninstall of prior versions) - available August 5, 2019

v3.14.0 (requires uninstall of prior versions) - available August 5, 2019

v2.62.0 (1.30.0 in Chrome web store) - (prior version will auto-update) - available August 5, 2019

v2.75.0 (2.68 in Apple store) - (prior version will auto-update) - available August 5, 2019

NOTES:

- All updated browser versions listed above are designed to auto-update moving forward. Should the need arise to uninstall or reinstall in the future, districts will be notified.
- Districts must ensure that network policies do not restrict auto-updates and that auto-updates are enabled.

Questions



Customer Support

Texas Assessment Support Center

- Monday – Friday
- 8:00 a.m. – 5:00 p.m. (CT)
- 7:00 a.m. – 7:00 p.m. (CT) (extended hours during testing)
- (855) 333-7770
- STAAREOC@ets.org or STAAR3-8@ets.org
- Click the chat link in the *Help Documentation* tab in the Assessment Management System.